



# Free NHS flu vaccination for care workers

## Proof of status for GPs and pharmacists

1<sup>st</sup> Edition – 29 October 2020

### Introduction

Adult social care workers who are in direct contact with patients and service users in registered care services are entitled to a free NHS flu vaccine during winter 2020/21, if their employer cannot arrange this through occupational health schemes.

They do not have to provide GPs or pharmacists with ID in order to prove their status as a care worker, but it may be valuable and reassuring to do so.

The Care Provider Alliance (CPA) has developed a template letter that employers may want to give to their staff, which they can then present to the GP or pharmacist when requesting a free NHS flu vaccination.

You can [download a Word version of this letter on the CPA website](#).

### How to use this template letter

**Please note** - If you are a branch of a multi-branch organisation, please check with your head office about how they would like you to do this.

We suggest that you complete this exercise in the following order:

1. Read the draft letter to decide whether it would help members of your workforce.
2. Decide which members of your staff are frontline care workers and should receive a copy of your finished letter.
3. Consider how you would distribute this letter, for example by printing copies and sending them to your workers by post or sending by electronic mail, etc.
4. Decide on the most appropriate format for use and whether copies are produced for individual staff members, or a more standard letter produced for everyone.

5. Make a copy of the text of the template letter and adapt it to your organisation. We have indicated text which should be amended, but you may want to make other changes or additions.
6. Produce the final version of the letter and distribute it to staff. We encourage you to produce printed versions on company headed stationery or to make electronic copies which contain your company branding.
7. If you are able to personalise the letter with each individual staff member's name and ID number this may make it easier for GPs or pharmacies to validate the staff member's entitlement.
8. Encourage your staff to remember that such a letter relies on trust and goodwill. It is for their use only and should not be shared with friends or family members.